

MINUTES 1/04/26	GENERAL MEETING, BALINGUP PROGRESS ASSOC. INC.	
Meeting opened	6.01pm	
Present	R.Thomas, W.Trow, R.Benson, N.King, S.Noonan	
Visitor		
Apologies	H.Christensen, S.Smith, J. Hornum, K.Menard, S.Doyle, G.McMullen	
NEW BUSINESS		
Heritage Group	N.King advised the Heritage Group still keen but still don't have a room to display their exhibits. They are putting on a display at the Town Hall on 26 April in conjunction with the Shire Heritage Halls tour.	Information
Balingup Academy	R.Benson advised the Academy is still 'being born'.	Information
Alan Rothery walk	D.Cameron and H.Christensen met with Shire to discuss Alan Rothery walk. No immediate plans to upgrade however Shire has carried out some repair work as a result of the meeting.	R.Thomas
Town Entry banners	N.King advised that the banners at entry to town are being repaired by Townscape and will be re-installed with stronger fixings.	N.King
Impact of umbrella groups	G.Hodge is considering preparing a proposal for South West Development Commission (and others) to model the economic and social impact of BACH and wants to invite BPA Umbrella groups to participate (totally voluntary). Groups would be invited to provide a small amount of data along with a brief history of each sub-group going back to its origins. He will brief BPA at the May meeting.	G.Hodge
Community water grants.	<p>The Shire has shared details of Community Water Supplies Partnership (CWSP) program, which provides grants of up to \$100,000 for community water supply improvements</p> <p>Eligible water infrastructure works that can be considered under this scheme include:</p> <ul style="list-style-type: none"> • Water tanks and installation of gutters on buildings • Pumps, power sources, pipes and associated distribution systems • Irrigation automation • Standpipes and swipe card infrastructure • Support for water carting equipment (e.g. water tankers) • Drilling of new bores • Dam and catchment construction and/or maintenance <p>A copy of the email has been set to BADSA, GVTP, Origins and MIG. Applications close 1 May 2026. Contact S.Delaporte for details.</p>	Information
Balingup Sport & Recreation Plan.	Shire has advised that a consultant has been appointed to prepare a Balingup Sport & Recreation Plan. Anyone interested in contributing to this Plan should contact Ross Marshall at the Shire.	Information
Balingup Tourism Plan	Shire advised they are still in the process of appointing a consultant to prepare a Tourism Plan.	Information

Volunteers nomination	We discussed nominating volunteers for the CRC National volunteer week. Proposal was agreed however name will be withheld from Minutes so it can come as a nice surprise!	Information
Business arising from previous minutes		Chair
Report on Action Items Annex A	Ongoing (tabled) Complete (tabled)	Chair
Correspondence list	Correspondence list accepted and received Moved: S.Noonan Seconded: N.King	Secretary
Umbrella Group Reports		Secretary
Confirmation of minutes previous meeting	Amendments (N) Moved: R.Benson Seconded: N.King	Carried (Y)
Treasurer's Report	No financial report tabled To be tabled in May 26.	
Reminders	26 April - Heritage Halls Tour. Contact Susie Delaporte (Shire) to book at seat.	
Meeting Closed	6.50pm	
Next Meeting	Wednesday 6th May 2026 at 6pm	

ANNEX A

as of 07/03/26	ACTION LIST, BALINGUP PROGRESS ASSOCIATION INC	
MEETING DATE PERSON RESPONSIBL E	ITEM	STATUS
Alan Rothery walk March 26 R.Thomas W.Trow	R.Thomas requested we contact Council and ask for a plan to be developed to upgrade Alan Rothery Walk footpath and for it to be included as a priority project in the 2026/27 budget. R.Thomas agreed do some research to develop options and forward to BPA via email. See general business for update.	ONGOING
Insurance claim for marquees T.Benson	BMC to submit claim for replacement marquees if they consider it to be worthwhile (copy to BPA).	COMPLETED
Building repairs March 26 W.Trow D.Cameron	A beam in the workspace needs closer inspection due to white ant. W.Trow and D.Cameron are trying to obtain quotes from local builders. Have requested quote from Kris Reynolds. Awaiting response.	ONGOING
Building register March 26 J.Hornum D.Cameron	BPA currently do not maintain a register of work carried out. It was agreed that a register be maintained to record repairs and white ant treatment. J.Hornum to check BMC & BPA invoices – going back 5 years and start the register. D.Cameron to provide anecdotal information, with documents where possible.	ONGOING
Annual Return to Consumer Protection March 26 J.Hornum	BPA is required to lodge an Annual Information Statement with Consumer Protection department by end of March 2026. https://associations.commerce.wa.gov.au/associations/public/publicHomePage.aspx Lodged via AssociationsOnline for 2024/25 by J.Hornum. Reference 1917151.	COMPLETED
Hot water system Comm. Centre Feb 26 D.Cameron	D.Cameron advised that the water heater unit in the community centre doesn't work. Richard Avard has offered to try to repair it. Damien to get a formal quote from R.Avard and forward to BPA for approval.	ONGOING
Australia Day –award Feb 26 S.Franks	The names of winners are to be inscribed on the Australia Day awards board in the Town Hall. Sonja Franks has agreed to follow up with this. She will take to Wiseman Signs in Manjimup and invoice to be forwarded to BPA.	ONGOING
Shire sub-lease agreement Feb 26 W.Trow	The Shire has issued a draft sub-lease agreement for the community grounds (Brockman St). This has been reviewed and a 'plain English' version drafted by W.Trow. The Shire is redrafting an agreement suitable for groups that own their own premises. BPA Executive will progress when the new agreement is received (probably at the end of 2026)	ONGOING

Community Centre clean up Feb 26 J.Hornum W.Trow	C.Leam has agreed for the Balingup BFB to hose down the building during their next training session on 4 th April. J.Hornum has provided a list of other work that needs doing to D.Cameron and he will liaise with Bunbury Regional Prison team.	ONGOING
AON Insurance Policies J.Hornum	Insurance policies and invoices have been received and paid at the end of December. Invoices have been sent out to the relevant umbrella groups to pay their contribution.	COMPLETED
Staying in Place W.Trow/J.Hornum/ C.Bailey Aug 25	BPA has sought approval from the Busselton Hospice Care Inc. Board to enter into a partnership on the Staying in Place (SIP) model to deliver Home Care Packages in the Balingup district. A draft Memorandum of Understanding has been signed.	COMPLETED
Community Foundation Nov 24/ W.Trow	Initial discussions have been held with Fremantle Community Foundation to discuss creating a Community Foundation in Balingup. FCF advised (22 July) they have DGR1 (charitable) status but are still awaiting ATO approval. A meeting will be held with the wider community when DGR1 status confirmed.	ONGOING

ANNEX B

Emails/Letters In Note: This list does not include newsletters/general updates from other organisations.

Date	From	Subject	Action
5 Mar 26	FRRR	Grant information	WT
7 Mar	Talison	Site bulletin changes	To all BPA
7 Mar	L.Clifford (shire)	Shire council Plan and Scorecard	To all BPA
8 Mar	Louise Hodge	Announcing departure Gray and Louise	Information
11 Mar	Ed Connect	Request distribute info for Primary School	To all BPA
11 Mar	James Jarvis	MOU Staying in Place	JH/WT
12 Mar	Shire	Payment \$1100 for Australia Day	TB
17 Mar	G.Hodge	Measuring economic benefits	JH/WT
19 Mar	S.Delaporte	\$100k community water grants	General business
19 Mar	Water Corp	Survey Jayes Rd/ SW Highway	To nearby businesses
18 Mar	S.Delaporte	Request for tourism contacts	JH responded
20 Mar	G.Hodge	Measuring economic benefits	JH/WT
20 Mar	W.Trow	Request community grant – Curtin	JH
20 Mar	N.O'Connor	Consultant appointed Balingup Recreation sporting Plan	BADSA, sports groups, Townscape
25Mar	NBN	Newsletter	Info
24Mar	S.Delaporte	Heritage Halls tour	To all BPA
24 Mar	T.Larkin	Recreation Plan – interest	WT
24 Mar	Balingup Primary School	Recreation Plan – interest	WT
25 Mar	G.Hodge	Measure social, economic benefit.	WT/JH
26 Mar	A.Scott	SFFD insurance	JH
26 Mar	N.O'Connor	Meeting J.Hornum/W.Trow	JH/ WT
27 Mar	Volunteers Awards`	BPA unsuccessful	WT
28 Mar	Talison	Purchase order – BACH	TB
31 Mar	I.Massey	Invite BPA to join Chamber Commerce	WT
30 Mar	R.Marshall	Contacts sporting groups	WT
31 Mar	Associations Branch	Information statement received 1917151	JH

Letters/emails Out

Date	To	Subject	Actioned by
4 Mar 26	Bendigo Bank	Authority Upcycle – BPA bank account	JH
6 Mar	CEO Busselton	MOU Staying in Place	JH
7 Mar	All BPA	Minutes March BPA meeting	WT
7 Mar	D.Walsh (GB-Bal News)	BPA Press release	WT
10 Mar	All BPA	J.Hanns scam workshop	WT
20 Mar	All BPA	Community grants appn open	WT
22 Mar	N.O'Connor	Date for catch up/BPA and council	WT
24 Mar	Sports/youth groups	Consultant Recreation Plan	WT
27 Mar	All BPA	Notice meeting 1 Apr	WT
28 Mar & 1 Apr	R.Marshall	Contacts sporting groups	WT